



WAYNE COUNTY COMMISSIONERS

Jim Carmichael ★ Ann M. Obrecht ★ Scott S. Wiggam

JOB OPENING!

IT Specialist – Wayne County Justice Center

Wayne County Commissioners are currently accepting applications for the full-time and non-exempt position of IT Specialist for the Wayne County Justice Center. This position is hourly and reports to the Justice Center Administrator.

Minimum requirements include a Bachelor's degree in Computer Science (or similar within a related field) plus two (2) years experience installing, maintaining and troubleshooting computer hardware, Windows operating systems and networks. Must have well-developed communication skills and strong work ethic.

The successful candidate in this position will be responsible for maintenance and administration of the Justice Center computer systems, servers, routers and other computer related accessories. Administration of servers (Microsoft Server 2003-2008), Windows OS, Active Directory, Exchange and SMTP is required. Knowledge of SQL server administration, Crystal Report writing, routing scripts, HTML, Javascript, PHP, Web Accessibility concepts, MDT, VPN, WAN and wireless DATA/VOICE/IP based communications is a plus. The successful candidate must have a strong ability to interpret an extensive variety of technical material in books, journals and manuals. This position may include task work related to Justice Center communications and administration as required.

The successful candidate in this position will work with and around electrical equipment, go to various work locations within the Justice Center, and lift and carry computer equipment.

In order to be considered for this position, candidates must fill out a Wayne County Employment Application, which may be downloaded from www.wayneohio.org, and return to the Wayne County Board of Commissioners, 428 West Liberty Street, Wooster, (330) 287-5400. Applications may also be obtained at the Board of Commissioners as well.

Competitive salary and comprehensive benefits offered. Applications will be accepted through Monday, February 20, 2012.

Wayne County is an Equal Opportunity Employer.